

Chico Rotary Club
Money reconciliation sheet

Meeting Date: _____

Member reconciliation

PLEASE PUT BILLS IN BANKING ORDER-ALL SAME WAY, SAME DIRECTION

| CASH | | | TOTAL |
|------|---|----------|-------|
| | X | \$100.00 | |
| | X | \$50.00 | |
| | X | \$20.00 | |
| | X | \$10.00 | |
| | X | \$5.00 | |
| | X | \$1.00 | |

TOTAL CASH _____
 TOTAL CHECKS _____
 TOTAL CREDIT CARDS _____
 FINAL TOTAL SUBMITTED _____

Counted by: _____
Print name Date

Office Reconciliation

| CASH | | | TOTAL |
|------|---|----------|-------|
| | X | \$100.00 | |
| | X | \$50.00 | |
| | X | \$20.00 | |
| | X | \$10.00 | |
| | X | \$5.00 | |
| | X | \$1.00 | |

TOTAL CASH _____
 TOTAL CHECKS _____
 TOTAL CREDIT CARDS _____
 FINAL TOTAL SUBMITTED _____

Received by: _____
Print name Date